

TIRUPATI FORGE LIMITED
CIN: L27320GJ2012PLC071594



WEB ARCHIVAL POLICY

INTRODUCTION

In terms of Regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 (“Regulations”) the Company is required to frame an Archival Policy.

The “Web Archival Policy” (“Policy”) has been prepared and adopted by the TIRUPATI FORGE LIMITED (the Company) in accordance with the requirement of Regulation 30(8) of Listing Regulations.

DEFINITION

“**Company**” mean TIRUPATI FORGE LIMITED.

“**Board**” means the board of directors of the Company.

“**Policy**” means this Website Archival Policy

“**Record**” is any recorded or disclosed information or event or in any format or medium that has been created by or for the Company, or received by the Company in connection with the organization’s affairs and operations.

“**SEBI**” means Securities and Exchange Board of India

“**Website**” means Web-site of TIRUPATI FORGE LIMITED

PURPOSE OF THE POLICY

The Company being listed on SME platform of National Stock Exchange of India Limited (“NSE”) or (“Stock Exchange”), regularly sends various information, financial statements, notices and other disclosures, as required under listing agreement to Stock Exchanges where securities of the Company are listed. As required under the Act and the Listing agreement the same are also displayed and hosted on the website of the Company. Regulation 46 of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 requires the listed Companies to maintain a functional website containing basic information about the Company and other prescribed details. Regulation 30(8) requires the Listed Companies to disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the Company for a minimum period of five years and thereafter as per the archival policy of the Company, as disclosed on its website.

This Policy emphasizes on the importance of preservation of disclosures hosted on the website of the Company for historical purposes. The Policy has been framed with an objective of maintenance of the Company’s historical data and records hosted on the website at one place, in known locations for making it accessible to staff, shareholders of the Company and other stakeholders.

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The event / information disclosed to the stock exchanges under this Policy shall also be placed on the website of the Company for a minimum period of five years or for such other period, if the period prescribed shall be more than five years by the Listing Regulations and /or other applicable law.

After completion of the minimum period of five years or such other period as prescribed by the Regulations and/or applicable law, the events or information shall be archived by the Company for a further period of two years.

Documents that are no longer required, or have satisfied their required periods of retention, shall be destroyed as per the Company's policy on preservation of documents.

POLICY REVIEW

The Board of Directors of the Company (including the Audit Committee of the Board of Directors of the Company) may amend the policy from time to time depending upon the requirements of the provisions of the Companies Act, 2013 and as per the Listing Regulations.